

**TATE COUNTY SCHOOL DISTRICT**

574 Parkway Street

Coldwater, MS 38618

Phone: (662)562-5861 Fax: (662)622-7406

**ATTENTION: Personnel Records**

**\*\*\*Please fax back: (662)622-7406**

\_\_\_\_\_ (Name), \_\_\_\_\_  
(Social Security Number), has applied for a position with the Tate County School District. Therefore, all prior full-time experience must be verified in order to determine his/her annual pay. We ask that you complete this form, using one line for each school year of experience, and return it as soon as possible. If you have any questions, please contact Melissa Wallace at (662)562-5861 ext. 1001.

Thank you for your time and assistance.

School Year	Beginning mm/dd/yyyy	Ending mm/dd/yyyy	Number of Days in School Year	Number of days Employed	Position

(Please use multiple copies if necessary)

Accredited by \_\_\_\_\_

\_\_\_\_\_  
School System

\_\_\_\_\_  
Signature/Position

Date \_\_\_\_\_