

District: Tate County Schools
Section: I - Instructional Program
Policy Code: ICFA - Textbook Policy

Tate County School District provides textbooks free of charge to students. It is the duty of each student to care for the textbooks to the best of his/her ability. Students who lose or damage textbooks are required to pay for them. Students should take pride in the upkeep of their textbooks. Teachers are instructed to assess fines for amounts up to the current value of the book when it is obvious that the student has damaged or defaced the book

The parent, guardian, or other person having custody of a child to whom the textbooks are issued, will be liable for any loss, abuse, or damage in excess of that which would result from normal use of the such textbook.

All textbooks must be returned to the issuing school when promoted, transferred, or when attendance is terminated.

<u><i>Damage</i></u>	<u><i>Fine</i></u>
Writing/drawing/scribbling in book	\$1.00/page up to the price of book
Excessive wear/damage but still usable	10% of cost of the book
Cover of book damaged	25% of the cost of the book
Spine damaged	25% of the cost of the book
Water damaged but still usable	25% of the cost of the book
Water damaged, not usable	Cost of book
Pages missing, not usable	Cost of book
Obscene writing or drawing on or in the book	Cost of book
Non-returned book	Cost of book

Adopted Date: 7/24/2014

Approved/Revised Date: 7/24/2014