

Minutes of Regular Monthly Meeting

**The Board of Trustees
Tate County School District**

A Regular Monthly Meeting of the Board of Trustees of Tate County School District was held Tuesday, June 12, 2018, beginning at 6:00 PM in the Tate County School Board Boardroom.

- | | |
|----------------------------|-----------------------------------------------------------|
| Members Present: | Others Present: |
| Sharann Gordon, President | Dr. Daryl Scoggin, Superintendent of Education |
| Brandy Crockett, Secretary | John Lamar, Attorney representing Lamar & Hannaford, P.A. |
| Carolyn Shead | Amy Williams, Federal Programs Director |
| Martha Jeffries | Kristie Foster, Federal Programs Director |
| Malinda White | Sandy Patton, Business Manager |
| | Melissa Wallace, Board Clerk |
| | Brett Brown, Reporter |

I. Call to Order

Brandy Crockett, acting as President pro tem, called the meeting to order at 6:00 p.m.

II. Pledge of Allegiance

III. Roll Call

- Sharann Gordon, District 1-Present via Teleconference
- Martha Jeffries, District 2-Present
- Brandy Crockett, District 3-Present
- Carolyn Shead, District 4-Present
- Malinda White-District 5-Present

IV. Adoption of Agenda

Upon recommendation of the President pro tem, Martha Jeffries made a motion to adopt the agenda as presented. The motion was seconded by Carolyn Shead and unanimously carried.

V. Consideration to approve the Consent Agenda

Malinda White made a motion to approve the Consent Agenda with the exception of Item R, to be pulled for discussion. The motion was seconded by Carolyn Shead and unanimously carried.

A. Approval of the following minutes: (Board Policy BCBH)

1. May 8, 2018, Regular Meeting
2. May 17, 2018, Special Called Meeting
3. May 31, 2018, Special Called Meeting

B. Approval of the following Donation Requests:

1. IHS Choir \$100.00 from Mary Lou Ray

C. Approval of the 2018-2019 Payroll Dates

MONTH	PAYROLL END DATE	PAYROLL DUE BACK	PAYDAY*
JULY	7/15/18	7/18/18	7/31/18
AUGUST	8/12/18	8/15/18	8/31/18
SEPTEMBER	9/9/18	9/12/18	9/28/18
OCTOBER	10/7/18	10/12/18	10/31/18
NOVEMBER	11/4/18	11/7/18	11/30/18
DECEMBER	12/9/18	12/12/18	12/20/18
JANUARY	1/13/19	1/16/19	1/31/19
FEBRUARY	2/10/19	2/13/19	2/28/19
MARCH	3/17/19	3/20/19	3/29/19
APRIL	4/14/19	4/17/19	4/30/19
MAY	5/12/19	5/15/19	5/31/19
JUNE	6/9/19	6/12/19	6/28/19

D. Approval of 3 days added for Melissa Stanford to attend MSIS training June 27-29, 2018

E. Approval of the Asset Disposal Requests

Asset # 8897

Asset # 8926

Asset # TA402 – TA412

Asset # TA278

Asset # TA373 – TA387

Asset # 6665

Asset # 6123

Asset # 8873

Asset # 7915

Asset # 7797

Asset # 6186

Asset # 7772

F. Approval of the Returning Personnel Recommendations for FY19:

1. Emily Kennedy, Speech Teacher

G. Approval of the Following Employee Recommendation for FY19 pending criminal background and child abuse registry clearance and suicide prevention training:

1. Jacob Floyd, Computer Technology Specialist

2. Jacqueline Drake, Teacher Assistant

3. Aundrea Taylor, Teacher

4. Steve "Brad" Wren, Teacher

5. Montana Wren, Teacher, pending valid MS Teacher license

6. Patricia Tapp, Teacher

7. Julie Dalton, Teacher, Pending valid MS Teacher License

8. Jennifer McNeil, Teacher

9. Chelsia Wooten, Teacher, Pending valid MS Teacher license

10. Jim Tom Copeland, Teacher

H. Approval of the Substitute Employee Recommendation:

1. Mary Hendrix, Bus Driver

I. Approval of the request to sell the Pressure Tank at ETE to Marshall County School District for \$1,000

J. Approval of the Request to Purchase Buses at a cost of \$234,819.00 using the District's fund balance

K. Approval of the Request to increase Cafeteria Manager's Days to 184

L. Approval of the FY19 Hourly Salary Scales

CAFETERIA MANAGER'S SALARY SCALE
2018/2019

BOOKKEEPER SALARY SCALE
2018/2019

TEACHER ASSISTANT SALARY SCALE
2018/2019

CAFETERIA WORKER SALARY SCALE
2018/2019

CAFETERIA 1*		CAFETERIA 2**	
EXP	HOURLY RATE	EXP	HOURLY RATE
0	\$ 9.50	0	\$ 10.00
1	9.60	1	10.10
2	9.70	2	10.20
3	9.80	3	10.30
4	9.90	4	10.40
5	10.00	5	10.50
6	10.10	6	10.60
7	10.20	7	10.70
8	10.30	8	10.80
9	10.40	9	10.90
10	10.50	10	11.00
11	10.60	11	11.10
12	10.70	12	11.20
13	10.80	13	11.30
14	10.90	14	11.40
15	11.00	15	11.50
16	11.10	16	11.60
17	11.20	17	11.70
18	11.30	18	11.80
19	11.40	19	11.90
20	11.50	20	12.00
21	11.60	21	12.10
22	11.70	22	12.20
23	11.80	23	12.30
24	11.90	24	12.40
25	12.00	25	12.50

* Cafeteria 1 is basic worker
** Cafeteria 2 has ServSafe Certification
Salary is based on 6.5 hours for 182 days

EXPERIENCE	HOURLY RATE
0	\$ 13.00
1	13.15
2	13.30
3	13.45
4	13.60
5	13.75
6	13.90
7	14.05
8	14.20
9	14.35
10	14.50
11	14.65
12	14.80
13	14.95
14	15.10
15	15.25
16	15.40
17	15.55
18	15.70
19	15.85
20	16.00
21	16.15
22	16.30
23	16.45
24	16.60
25	16.75
26	16.90
27	17.05
28	17.20
29	17.35
30	17.50

Salary is based on 8-hour workday for 184 days

EXPERIENCE	HOURLY RATE
0	20.50
1	20.60
2	20.70
3	20.80
4	20.90
5	21.00
6	21.10
7	21.20
8	21.30
9	21.40
10	21.50
11	21.60
12	21.70
13	21.80
14	21.90
15	22.00
16	22.10
17	22.20
18	22.30
19	22.40
20	22.50
21	22.60
22	22.70
23	22.80
24	22.90
25	23.00

Salary is based on 8 hours for 235 Days

EXP	HOURLY RATE
0	\$ 9.30
1	9.35
2	9.40
3	9.45
4	9.50
5	9.55
6	9.60
7	9.65
8	9.70
9	9.80
10	9.85
11	9.90
12	9.95
13	10.00
14	10.05
15	10.10
16	10.15
17	10.25
18	10.30
19	10.35
20	10.40
21	10.45
22	10.50
23	10.55
24	10.60
25	10.65

184 DAYS FOR ALL

7.50 Hours per day

CLERICAL SALARY SCALE
2018/2019

NURSE SALARY SCALE
2018/2019

Substitute Salary Scale
2018/2019

POSITION	HOURLY RATE
Bus Shop Mechanic	\$7.50
Maintenance Worker	\$7.50
School Bookkeeper	\$7.25
Receptionist	\$7.25
Teacher (Certified Sub)	\$10.00
Teacher (Non-Certified Sub)	\$7.50
Long Term Teacher (Non-Certified Sub)	\$8.75
Teacher Assistant	\$7.25
Cafeteria Worker	\$8.75
Cafeteria Manager	\$11.75
Computer Technician	\$7.50
Bus Driver Regular Route	\$22.50/Route
Bus Driver SPED Route	\$30.00/Route
Bus Driver-Vo Tech Route	\$22.50/Route
Bus Driver OLC Route	\$16.00/Route
Bus Driver FNN Trips/Misc. Trips	\$3.00

STEP	School Bookkeeper	Executive Assistant/Central Office & Student Data Clerks	SPED & Federal Programs Clerical
	Hourly Rate	Hourly Rate	Hourly Rate
0	\$11.50	\$13.25	\$13.75
1	\$11.65	\$13.40	\$13.90
2	\$11.80	\$13.55	\$14.05
3	\$11.95	\$13.70	\$14.20
4	\$12.10	\$13.85	\$14.35
5	\$12.25	\$14.00	\$14.50
6	\$12.40	\$14.15	\$14.65
7	\$12.65	\$14.30	\$14.80
8	\$12.75	\$14.45	\$14.95
9	\$12.85	\$14.60	\$15.10
10	\$12.90	\$14.75	\$15.25
11	\$13.15	\$14.90	\$15.40
12	\$13.30	\$15.05	\$15.55
13	\$13.48	\$15.20	\$15.70
14	\$13.60	\$15.35	\$15.85
15	\$13.75	\$15.50	\$16.00
16	\$13.90	\$15.65	\$16.15
17	\$14.05	\$15.80	\$16.30
18	\$14.20	\$15.95	\$16.45
19	\$14.35	\$16.10	\$16.60
20	\$14.50	\$16.25	\$16.75
21	\$14.65	\$16.40	\$16.90
22	\$14.80	\$16.55	\$17.05
23	\$14.95	\$16.70	\$17.20
24	\$15.10	\$16.85	\$17.35
25	\$16.25	\$17.00	\$17.50

-School Bookkeeper 215 Days
-Student Data Clerk 210 Days
-Career Tech. Secretary 200 Days
-Central Office Clerical 235 Days
*SPED Clerical-District pays 8% of Salary
*Federal Programs-District pays 17% of Salary
Any clerical salaries that were above the scale when the scale was established are frozen at that point.

EXPERIENCE	HOURLY RATES
0	21.86
1	22.20
2	22.53
3	22.87
4	23.21
5	23.55
6	23.89
7	24.22
8	24.56
9	24.90
10	25.24
11	25.58
12	25.92
13	26.25
14	26.59
15	26.93
16	27.27
17	27.61
18	27.94
19	28.28
20	28.62
21	28.96
22	29.30
23	29.63
24	29.97
25	31.38

All school nurses must be Registered Nurses

School nurses work 183 days per school year

Mechanics/Maintenance/Computer Technicians Salary Scales
2018/2019

MSIS/POWER SCHOOL COORDINATOR SALARY SCALE
2018-2019

BUS DRIVER SALARY SCALE
2018/2019

POSITIONS	RATE
REGULAR ROUTES	
DISTRICT BUS DRIVER	\$22.50/Route
SPED BUS DRIVER	\$30.00/Route
MIDDAY SPED ROUTE	\$15.00/Route
OTHER ROUTES	
VOCATIONAL ROUTE	\$22.50/Route
OLC ROUTE	\$16.00/Route
FIELD TRIPS	\$9.00/hour
MISC. ROUTES	\$9.00/hour

Bus Drivers work 181 Days

Step	Skilled Mechanics & Maintenance	Certified Mechanics, Maintenance	Computer Technicians	Transportation Helper
	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate
0	\$15.00	\$20.00	\$18.40	\$18.80
1	\$15.10	\$20.25	\$18.60	\$19.00
2	\$15.20	\$20.50	\$18.80	\$19.20
3	\$15.30	\$20.75	\$19.00	\$19.40
4	\$15.40	\$21.00	\$19.20	\$19.60
5	\$15.50	\$21.25	\$19.40	\$19.80
6	\$15.60	\$21.50	\$19.60	\$20.00
7	\$15.70	\$21.75	\$19.80	\$20.20
8	\$15.80	\$22.00	\$20.00	\$20.40
9	\$15.90	\$22.25	\$20.20	\$20.60
10	\$16.00	\$22.50	\$20.40	\$20.80
11	\$16.10	\$22.75	\$20.60	\$21.00
12	\$16.20	\$23.00	\$20.80	\$21.20
13	\$16.30	\$23.25	\$21.00	\$21.40
14	\$16.40	\$23.50	\$21.20	\$21.60
15	\$16.50	\$23.75	\$21.40	\$21.80
16	\$16.60	\$24.00	\$21.60	\$22.00
17	\$16.70	\$24.25	\$21.80	\$22.20
18	\$16.80	\$24.50	\$22.00	\$22.40
19	\$16.90	\$24.75	\$22.20	\$22.60
20	\$17.00	\$25.00	\$22.40	\$22.80
21	\$17.10	\$25.25	\$22.60	\$23.00
22	\$17.20	\$25.50	\$22.80	\$23.20
23	\$17.30	\$25.75	\$23.00	\$23.40
24	\$17.40	\$26.00	\$23.20	\$23.60
25	\$17.50	\$26.25	\$23.40	\$23.80

*Pay scale is based on full years of experience as a full-time employee in that position with this district.
-In order to qualify as "certified", a current certificate for each employee must be on file at the Business Office.
-The certificate must be in the area that the employee is certified. The cost of obtaining certification will not be paid by the district.
-505hour will be added to the salary of any Computer Technician designated as the "PowerSchool Coordinator".

EXP	HOURLY RATE
0	\$ 19.00
1	19.10
2	19.20
3	19.30
4	19.40
5	19.50
6	19.60
7	19.70
8	19.80
9	19.90
10	20.00
11	20.10
12	20.20
13	20.30
14	20.40
15	20.50
16	20.60
17	20.70
18	20.80
19	20.90
20	21.00
21	21.10
22	21.20
23	21.30
24	21.40
25	21.50

Salary is Based on 8 hours for 235 Days

- M. Approval of the Facility Use Requests for the Strayhorn Softball Field
 - N. Approval of the Summer Remediation Request for the 3rd Grade Gate Testing
 - O. Approval of the District Strategic Plan and School Board Calendar
 - P. Approval of the Mental Health Awareness Training Grant Request
 - Q. Approval of the Review and Amendments to Board Policy Sections I, J and K
 - R. Approval of the Fundraiser Requests-Pulled For Discussion
 - S. Approval of the Professional Development RFP for FY19
 - T. Approval of the Daily Time Schedule Change Request beginning FY19
- R Approval of Fund Raiser Requests:
After a short discussion Malinda White made a motion to approve the fund raiser requests with the exception of the road block requested by Coldwater Beta Club. The motion was seconded by Brandy Crockett and the vote was as follows:

Sharann Gordon-Aye
Brandy Crockett-Aye
Carolyn Shead-Nay
Martha Jeffries-Nay
Malinda White-Aye

The motion passed.

The fund Raiser Requests are as follows:

1. East Tate Elementary to do a Catalog Sell August 20 – September 14, 2018
2. CAC Beta to hold a Car Wash August 11, 2018
3. CAC Beta to hold a Car Wash June 15, 2018
4. HIS Cheer to hold a Craft Fair and Bazaar July 7, 2018

Sharann Gordon left the meeting at this time.

VI. District Insurance

Presenter: Alan Callicott

Upon recommendation of Mr. Callicott and Sandy Patton, Malinda White made a motion to continue with MSBA as the district insurance provider, as they were the lowest and best bid, and to authorize Dr. Scoggin to execute the policy on behalf of the district. The motion was seconded by Martha Jeffries and unanimously carried.

VII. Financial

Malinda White made a motion to accept the financial statements and to approve the Accounts Payable Claims Docket as presented. The motion was seconded by Martha Jeffries and unanimously carried.

A. Financial Statements for May 1-31, 2018

B. Accounts Payable Docket Numbered 20430 to 20730 totaling \$690,498.14

VIII. Superintendent Report

Dr. Scoggin presented the school board with district wide updates.

IX. Other Business

After a short discussion, Martha Jeffries made a motion to approve the Facility Use Request for Princeton James Productions to use the CAC Gym June 18-22, 2018, with the fee waived. After another discussion, Mrs. Jeffries withdrew her motion.

At this time Carolyn Shead made a motion to approve the request with the fee waived providing that there was no tuition charged to the participating students. The motion was seconded by Martha Jeffries and unanimously carried.

After a short discussion, Malinda White made a motion to deny the Facility Use Request from Dr. Benjamin Apollos to use the CAC Gym every Monday, Tuesday, Thursday, and Friday. The motion was seconded by Martha Jeffries and the vote was as follows:

Brandy Crockett-Aye
Carolyn Shead-Abstain
Martha Jeffries-Aye
Malinda White-Aye

The motion passed.

X. **Public Comment**

There were no Public Comments.

XI. **Motions From The Board**

There were no motions from the board.

XII. **Executive Session**

The board did not go into Executive Session.

XIII. **Adjournment**

Malinda White made a motion to adjourn the meeting. The motion was seconded by Carolyn Shead and unanimously carried. The meeting adjourned at 7:02 p.m.


Sharann Gordon, President


Brandy Crockett, Secretary

