

Minutes of Regular Monthly Meeting

The Board of Trustees Tate County School District

A Regular Monthly Meeting of the Board of Trustees of Tate County School District was held Tuesday, August 8, 2017, beginning at 6:00 PM in the Tate County School Board Boardroom.

Members Present:

Heather Ashe, President
Brandy Crockett, Secretary
Martha Jeffries
Malinda White

Others Present:

Daryl Scoggin, Superintendent
Alee' Dixon, Deputy Superintendent
John Lamar, Attorney representing Lamar & Hannaford, P.A.
Amy Williams, Federal Programs Director
Sandy Patton, Business Manager
Melissa Wallace, School Board Clerk
Kristie Foster, Special Education Director
Brett Brown, The Tate Record Reporter

I. Call to Order

The President called the meeting to order at 6:01 p.m., welcomed all present, led the invocation and the Pledge.

II. Roll Call

Heather Ashe, District 1-Present
Martha Jeffries, District 2-Present
Brandy Crockett, District 3-Present
Carolyn Shead, District 4-Absent
Malinda White, District 5-Present

III. Adoption of Agenda

Malinda White made a motion to adopt the agenda as presented. The motion was seconded by Martha Jeffries and unanimously carried.

IV. Consideration to approve the Consent Agenda

Malinda White made a motion to approve the consent agenda. The motion was seconded by Brandy Crockett and unanimously carried.

A. Approval of the following minutes: (Board Policy BCBH)

1. July 6, 2017, Regular Meeting
2. July 20, 2017, Special Called Meeting
3. July 31, 2017, Special Called Meeting

B. Approval of the Bus Turn Around Request at 1900 Independence Rd, Coldwater

C. Approval of the Following Special Education Contracts for FY18:

1. C & M Therapy
2. Dr. Rick McPhail, Ph.D.
3. MS Behavior Services, LLC
4. Behavior, Attention, and Developmental Disabilities Consultants, LLC

D. Approval of the Amended FY18 District Calendar :

August	1	Professional Development (No Students) 11am-7pm Teacher Assistant Work Day Meet the teacher 5pm-7pm
	2	Professional Development (No Students)

		Teacher Assistant Work Day
	3	1 st Day for Students
	14-22	Kindergarten Readiness Assessment Pre Test
September	4	Labor Day
	7	Progress Reports & Open House
October	3-5	9-weeks Test
	9-10	Fall Break
	19	Report Cards
November	9	Progress Reports
	20-24	Thanksgiving Holiday
	27-8	SATP2 Testing
	27-15	MAAP Testing
December	14-15 & 18	Semester Exams
	18	60% Day
	19	Professional Development Day (No Students)
	20-29	Christmas Holidays
January	1-2	Christmas Holidays
	3	Staff Development (No Students) <i>Bad Weather Day</i>
	4	School Resumes for Students
	11	Report Cards
	15	Martin Luther King Holiday
February	6	Progress Reports
	19	President's Day <i>Bad Weather Day</i>
	27-13	ACT
March	1-April 13 th	LAS Links – English Language Proficiency Test
	7-9	9 Weeks Test
	12-16	Spring Holidays
	19-May 11	MAAP-A Testing
	20	ACT Paper Only
	27	Report Cards
	30	Good Friday Holiday
April	2	Holiday <i>Bad Weather Day</i>
	3	Staff Development (No Students) <i>Bad Weather Day</i>
	9-May 18	Kindergarten Readiness Assessment Post Test
	16-24	3 rd Grade MAAP ELA-LBPA
	16-May 18	MAAP Testing
	23-May 11	MST2 & SATP2
	24	Progress Reports
May	8	ACT Makeup
	14-18	Grade 3 Reading Summative Alternate
	21-23	Final Exams
	23	60% Day
	24-25	Professional Development Days (No Students)
		Teacher Assistant Work Days
June	25-August 3	Grade 3 Reading Summative Alternate

*NAEP and MS-CPAS will be scheduled according to MDE timeframes

E. Approval of the following Donation Requests:

1. Strayhorn High School-Donation of \$377.50 from the Senior Class of 2017

F. Approval of the District/School MS Kindergarten Readiness Assessment Test Security Plan Addendum August - September 2017

G. Approval of the following Test Security Plans for FY18:

1. District Test Security Plan for the CTC
2. NCCER Test Security Plan

H. Approval of the following Dropout Prevention Plans for FY18

1. District Dropout Prevention Plan
2. IHS Dropout Prevention Plan
3. CAC Dropout Prevention Plan

I. Approval of the Ad Valorem Request for FY18

J. Approval of the FY18 Classified Salary Scales

TATE COUNTY SCHOOL DISTRICT
CAFETERIA WORKER SALARY SCALE
2017/2018

CAFETERIA 1*		CAFETERIA 2**	
EXP	HOURLY RATE	EXP	HOURLY RATE
0	\$ 9.00	0	\$ 10.00
1	9.10	1	10.10
2	9.20	2	10.20
3	9.30	3	10.30
4	9.40	4	10.40
5	9.50	5	10.50
6	9.60	6	10.60
7	9.70	7	10.70
8	9.80	8	10.80
9	9.90	9	10.90
10	10.00	10	11.00
11	10.10	11	11.10
12	10.20	12	11.20
13	10.30	13	11.30
14	10.40	14	11.40
15	10.50	15	11.50
16	10.60	16	11.60
17	10.70	17	11.70
18	10.80	18	11.80
19	10.90	19	11.90
20	11.00	20	12.00
21	11.10	21	12.10
22	11.20	22	12.20
23	11.30	23	12.30
24	11.40	24	12.40
25	11.50	25	12.50

* Cafeteria 1 is basic worker
** Cafeteria 2 has ServSafe Certification

TATE COUNTY SCHOOL DISTRICT
CAFETERIA MANAGER'S SALARY SCALE
2017/2018

EXPERIENCE	HOURLY RATE
0	\$ 12.50
1	12.65
2	12.80
3	12.95
4	13.10
5	13.25
6	13.40
7	13.55
8	13.70
9	13.85
10	14.00
11	14.15
12	14.30
13	14.45
14	14.60
15	14.75
16	14.90
17	15.05
18	15.20
19	15.35
20	15.50
21	15.65
22	15.80
23	15.95
24	16.10
25	16.25
26	16.40
27	16.55
28	16.70
29	16.85
30	17.00

Salary is based on 8-hour workday for 183 days
Salary to be determined by years of experience in school food service management or equivalent food service management
To be considered for the position, applicants must have a minimum of a high school diploma or GED equivalent diploma.
New cafeteria managers may obtain a one-year provisional certification from the MDE, but they must have completed the state cafeteria management training as specified by MDE within that one-year period.

TATE COUNTY SCHOOL DISTRICT
BOOKKEEPER SALARY SCALE
2017/2018

EXPERIENCE	HOURLY RATE
0	20.50
1	20.80
2	20.70
3	20.80
4	20.90
5	21.00
6	21.10
7	21.20
8	21.30
9	21.40
10	21.50
11	21.60
12	21.70
13	21.80
14	21.90
15	22.00
16	22.10
17	22.20
18	22.30
19	22.40
20	22.50
21	22.60
22	22.70
23	22.80
24	22.90
25	23.00

TATE COUNTY SCHOOL DISTRICT
TEACHER ASSISTANT SALARY SCALE
2017/2018

EXP	HOURLY RATE
0	\$ 9.30
1	9.35
2	9.40
3	9.45
4	9.50
5	9.55
6	9.60
7	9.65
8	9.70
9	9.80
10	9.85
11	9.90
12	9.95
13	10.00
14	10.05
15	10.10
16	10.15
17	10.25
18	10.30
19	10.35
20	10.40
21	10.45
22	10.50
23	10.55
24	10.60
25	10.65

184 DAYS FOR ALL
7.60 Hours per day

Tate County School District
Substitute Salary Scale
2017/2018

POSITION	HOURLY RATE
Bus Shop Mechanic	\$7.50
Maintenance Worker	\$7.50
School Bookkeeper	\$7.25
Receptionist	\$7.25
Teacher (Certified Sub)	\$10.00
Teacher (Non-Certified Sub)	\$7.80
Long-Term Teacher (Non-Certified Sub)	\$8.75
Teacher Assistant	\$7.25
Cafeteria Worker	\$9.25
Cafeteria Manager	\$11.75
Computer Technician	\$7.80
Bus Driver-Regular Route	\$22.00/Route
Bus Driver-SPED Route	\$30.00/Route
Bus Driver-Vo Tech Route	\$9.00
Bus Driver-OLC Route	\$9.00
Bus Driver-Field Trips/Misc Trips	\$9.00

TATE COUNTY SCHOOL DISTRICT
CLERICAL SALARY SCALE
2017/2018

STEP	School Bookkeeper	Executive Assistant/Central Office & Student Data Clerks	*SPED & Federal Programs Clerical
	Hourly Rate	Hourly Rate	Hourly Rate
0	\$11.25	\$13.25	\$13.75
1	\$11.40	\$13.40	\$13.90
2	\$11.55	\$13.55	\$14.05
3	\$11.70	\$13.70	\$14.20
4	\$11.85	\$13.85	\$14.35
5	\$12.00	\$14.00	\$14.50
6	\$12.15	\$14.15	\$14.65
7	\$12.30	\$14.30	\$14.80
8	\$12.45	\$14.45	\$14.95
9	\$12.60	\$14.60	\$15.10
10	\$12.75	\$14.75	\$15.25
11	\$12.90	\$14.90	\$15.40
12	\$13.05	\$15.05	\$15.55
13	\$13.20	\$15.20	\$15.70
14	\$13.35	\$15.35	\$15.85
15	\$13.50	\$15.50	\$16.00
16	\$13.65	\$15.65	\$16.15
17	\$13.80	\$15.80	\$16.30
18	\$13.95	\$15.95	\$16.45
19	\$14.10	\$16.10	\$16.60
20	\$14.25	\$16.25	\$16.75
21	\$14.40	\$16.40	\$16.90
22	\$14.55	\$16.55	\$17.05
23	\$14.70	\$16.70	\$17.20
24	\$14.85	\$16.85	\$17.35
25	\$15.00	\$17.00	\$17.50

-School Bookkeeper 215 Days
-Student Data Clerk 215 Days
-Career Tech Secretary 200 Days
-Central Office Clerical 235 Days
*SPED Clerical-District pays 8% of Salary
*Federal Programs-District pays 17% of Salary
Any clerical salaries that were above the scale when the scale was established are frozen at that point.

TATE COUNTY SCHOOL DISTRICT
NURSE SALARY SCALE
2017/2018

EXPERIENCE	HOURLY RATES
0	21.89
1	22.20
2	22.53
3	22.87
4	23.21
5	23.55
6	23.89
7	24.22
8	24.56
9	24.90
10	25.24
11	25.58
12	25.92
13	26.25
14	26.59
15	26.93
16	27.27
17	27.61
18	27.94
19	28.28
20	28.62
21	28.96
22	29.30
23	29.63
24	29.97
25	30.31

All school nurses must be Registered Nurses
School nurses work 183 days per school year

**Tate County School District
Mechanics/Maintenance/Computer Technicians Salary Scales
2017/2018**

**TATE COUNTY SCHOOL DISTRICT
BUS DRIVER SALARY SCALE
2017/2018**

POSITIONS	RATE
REGULAR ROUTES	
DISTRICT BUS DRIVER	\$22.50/Route
SPED BUS DRIVER	\$30.00/Route
MID DAY SPED ROUTE	\$15.00/Route
OTHER ROUTES	
VOCATIONAL ROUTE	\$9.00/Hour
OLC ROUTE	\$9.00/Hour
FIELD TRIPS	\$9.00/Hour
MISC. ROUTES	\$9.00/Hour

Bus Drivers work 161 Days

Step	Skilled Mechanics & Maintenance	Certified Mechanics, Maintenance	Computer Technicians	Transportation Helper
	Hourly Rate	Hourly Rate	Hourly Rate	Hourly Rate
0	\$18.00	\$20.00	\$18.40	\$10.80
1	\$18.10	\$20.26	\$18.80	\$10.90
2	\$18.20	\$20.50	\$18.80	\$11.00
3	\$18.30	\$20.75	\$19.00	\$11.10
4	\$18.40	\$21.00	\$19.20	\$11.20
5	\$18.50	\$21.25	\$19.40	\$11.30
6	\$18.60	\$21.50	\$19.80	\$11.40
7	\$18.70	\$21.75	\$19.80	\$11.60
8	\$18.80	\$22.00	\$20.00	\$11.60
9	\$18.90	\$22.25	\$20.20	\$11.70
10	\$19.00	\$22.50	\$20.40	\$11.80
11	\$19.10	\$22.75	\$20.60	\$11.90
12	\$19.20	\$23.00	\$20.80	\$12.00
13	\$19.30	\$23.25	\$21.00	\$12.10
14	\$19.40	\$23.50	\$21.20	\$12.20
15	\$19.50	\$23.75	\$21.40	\$12.30
16	\$19.60	\$24.00	\$21.80	\$12.40
17	\$19.70	\$24.25	\$21.80	\$12.60
18	\$19.80	\$24.50	\$22.00	\$12.60
19	\$19.90	\$24.75	\$22.20	\$12.70
20	\$17.00	\$25.00	\$22.40	\$12.80
21	\$17.10	\$26.25	\$22.00	\$12.90
22	\$17.20	\$26.80	\$22.80	\$13.00
23	\$17.30	\$26.75	\$23.00	\$13.10
24	\$17.40	\$26.00	\$23.20	\$13.20
25	\$17.50	\$26.25	\$23.40	\$13.30

-Pay scale is based on full years of experience as a full-time employee in that position with the district.
 -In order to qualify as "certified", a current certificate for each employee must be on file at the Business Office.
 -The certificate must be in the area that the employee is certified. The cost of obtaining certification will not be paid by the district.
 -.50\$/hour will be added to the salary of any Computer Technician designated as the "PowerSchool Coordinator".

K. Approval of the Recommendation for Greg Blair for FY18 to increase his salary by \$2,826.79, this will make his annual salary \$50,000.00.

L. Approval of the following One Year EC License Requests for FY18:

1. Tyler Brock
2. Morgan Yelverton

M. Approval of the Recommendation for Phynillia Brown, Teacher, for FY18

N. Approval of the Recommendation for Substitute Employees:

- Sipp, Rosaland-Classroom
- Jones, Mary-Bus Driver
- Jones, Isella-Cafeteria
- McCarrell, Katherine-Cafeteria
- Sprayberry, James-Classroom
- Rucker, Jacqueline-Classroom and Cafeteria
- Chambers, Judy-Classroom
- Tate, Crystal-Classroom

O. Approval of the Fundraiser Requests:

1. East Tate Library to host Scholastic Book Fair Sept. 5-12, 2017
2. IHS Annual to sell Senior CD's Sept. 11-25, 2017
3. IHS Annual to sell Annuals Oct. 1-Dec. 15, 2017
4. SES Activity Fund to sell Tshirts and Hoodies November 1, 2017
5. ETE Annual to sell annuals Aug. 17, 2017 – March 18, 2018
6. ETE to have a catalog sale by B&M, Aug. 21 – Sept. 8, 2017
7. CTC DECA Club to sell drinks August 2017 – May 2018
8. CTC HOSA Club to sell country meats and drinks August 2017 – May 2018

P. Approval of the following Coaching Supplements for FY18:

1. Strayhorn High School
2. Independence High School
3. Coldwater Attendance Center

Q. Approval of the Employment Recommendation for Nathaniel Hooper, Teacher, for FY18

V. **Financial**

Upon the recommendation of Sandy Patton, Business Manager, Malinda White made a motion to accept the Financial Statements and approve the Accounts Payable Docket as presented. The motion was seconded by Brandy Crockett and unanimously carried.

A. Financial Statements for June 1 - 30, 2017

B. Accounts Payable Docket Numbered 18025 to 18137 totaling \$816,742.37

VI. **Superintendent Report**

Dr. Scoggin gave updates on the Career Technical Building, and the current student enrollments.

VII. **Other Business**

1. Upon recommendation of Dr. Scoggin, Malinda White made a motion to approve the returning employment recommendation for Jasmine Williams, Teacher Assistant, for FY18. The motion was seconded by Martha Jeffries, and unanimously carried.
2. Heather Ashe, President, advised the board and all present that she would not be seeking re-election in November.

VIII **Public Comment**

. None

IX. **Motions From The Board**

None

X. **Executive Session**

A motion was made by Malinda White and seconded by Brandy Crockett for a closed determination upon the issue of whether to declare an Executive Session for the discussion of Pending Litigation and Student Matters in light of the fact that on open meeting would have a detrimental effect on the Tate County School Board, pursuant to the provisions of Section 25-41-7. The motion was brought forward by the President pro tem for a vote and the result was as follows:

Brandy Crockett – Aye
Malinda White – Aye
Martha Jeffries – Aye
Heather Ashe – Aye

The motion having received an affirmative vote of the majority of the members of the Tate County School Board present, the President declared the motion carried and the meeting closed for a preliminary determination of the necessity for an Executive Session.

After further discussion, a motion was made by Malinda White and seconded by Brandy Crockett to go into Executive Session for the discussion of Pending Litigation and Student Matters. The motion was brought forward by the President for a vote and the result was as follows:

Brandy Crockett – Aye
Malinda White – Aye
Martha Jeffries – Aye
Heather Ashe – Aye

The motion having received an affirmative vote of a majority of the members present, the President declared the motion carried and the Board in Executive Session.

(EXECUTIVE SESSION)

Malinda White made a motion that the Board come out of Executive Session. The motion was seconded by Martha Jeffries and unanimously carried. The President declared the Board in open session.

IT IS, THEREFORE, ORDERED that the minutes of the Tate County School Board reflect that said Board discussed Pending Litigation and Student Matters during the Executive Session, and that the following action

was taken by the Tate County School Board during its Executive Session.

A. Student Matters

1. The request to allow Student #798273 to return to school after expulsion was hereby approved.
2. The request to allow Student # 851534 to return to school after expulsion was hereby approved.

B. Pending Litigation - No Action Taken

XI. **Adjournment**

Malinda White made a motion to adjourn the meeting. The motion was seconded by Brandy Crockett and unanimously carried. The meeting adjourned at 6:20 p.m.



Heather Ashe, President



Brandy Crockett, Secretary